



# Evergreen School District

*From strong roots grow bright futures*

**Minutes of Meeting – Facilities Advisory Committee  
Business Office (Technology Learning Center)  
3188 Quimby Road  
San Jose, CA 95148**

**Thursday, July 7, 2016  
6:30 p.m.**

Committee Members:

Chanice Mason (Secretary)	Brian Wheatley
Melissa Shelton-Biscardi	Gracie Garcia-Ramos
Linda Mora	Jane Martin
Niraj Gopal	Barry Schimmel (Co-Chairperson)
Nguyen Quach	Pauline Benton (Chairperson)
Thiagarajan Lakshmanan	

Alternates:

Stacy Johnston (Alternate 1)
Bob Moore (Alternate 2)
Carlos Da Silva (Alternate 3)

## **CALL TO ORDER**

At 6:35 p.m.

## **ROLL CALL/QUORUM**

Roll Call

Chanice Mason (Secretary)	Brian Wheatley
Melissa Shelton-Biscardi	Gracie Garcia-Ramos
Linda Mora	Jane Martin
Niraj Gopal	Barry Schimmel (Co-Chairperson)
Nguyen Quach	Pauline Benton (Chairperson)
Thiagarajan Lakshmanan	

The following members signed in and were present:

Chanice Mason (Secretary)	Barry Schimmel (Co-Chairperson)
Gracie Garcia-Ramos	Pauline Benton (Chairperson)
Linda Mora	Nguyen Quach
Jane Martin	

The following members were absent:

	Brian Wheatley
	Melissa Shelton-Biscardi
	Niraj Gopal
	Thiagarajan Lakshmanan

## **FLAG SALUTE**

## **REPORTS**

Clarissa Canady from DWK presented a powerpoint presentation on the roles and responsibilities of the committee members, she reviewed the Brown Act and handed out a guide booklet, and she reviewed procedures needed to be used during committee meetings. Clarissa suggested that during the public comment portion of the meeting, that the committee members limit the comments and time.

## **MATTERS FROM THE PUBLIC**

### Comments from the Public

Mr. Kevin Larsen, Parent, expressed his opinion on the name of the committee. Mr. Kevin Larson provided his public comment in writing to attached to the meeting minutes.

## **ITEMS FOR DISCUSSION/IMMEDIATE ACTION**

### Approval of Chair Person:

Pauline Benton volunteered to be in the Chair position.

A motion by Gracie Ramos, seconded by Chanice Mason to approve Pauline Benton as Chair Person of the Facilities Advisory Committee.

**MOTION CARRIED: 6-0 Vote 0 – Opposed 0 - Abstain**

**Garcia-Ramos, Mason, Mora, Schimmel, Quach, Martin - Ayes / None – Opposed / None - Abstain / Brian Wheatley, Shelton-Biscardi, Gopal, Lakshmanan - Absent**

### Approval of Co-Chair Person:

Barry Schimmel volunteered to be in the Co-Chair position.

A motion by Gracie Ramos, seconded by Chanice Mason to approve Barry Schimmel as Co-Chair Person of the Facilities Advisory Committee.

**MOTION CARRIED: 6-0 Vote 0 – Opposed 0 - Abstain**

**Garcia-Ramos, Mason, Mora, Benton, Quach, Martin - Ayes / None – Opposed / None - Abstain / Brian Wheatley, Shelton-Biscardi, Gopal, Lakshmanan - Absent**

Approval of Secretary:

Chanice Mason volunteered to be the Secretary.

A motion by Gracie Ramos, seconded by Jane Martin to approve Chanice Mason as Secretary of the Facilities Advisory Committee.

**MOTION CARRIED: 6-0 Vote 0 – Opposed 0 - Abstain**

**Garcia-Ramos, Schimmel, Mora, Benton, Quach, Martin - Ayes / None – Opposed / None - Abstain / Brian Wheatley, Shelton-Biscardi, Gopal, Lakshmanan - Absent**

**COMMUNICATION**

**PENDING REPORTS/AGENDA ITEM**

- Enrollment Projections for July 21, 2016
- Current Enrollment for July 21, 2016
- School Sites Capacity for July 21, 2016
- Board Policy or Operational Standards for Facilities (Enrollment Changes) for July 21, 2016
- Boundary Maps for July 21, 2016
- Site Maps for July 21, 2016
- Age of Schools July 21, 2016
- Facilities Master Plan for July 21, 2016
- Current Bond Measure M for July 21, 2016

**FUTURE MEETINGS**

- August 4, 2016 – 6:30 p.m.
- August 18, 2016 – 6:30 p.m.
- September 1, 2016 – 6:30 p.m.
- September 15, 2016 – 6:30 p.m.

**INFORMATIONAL ITEMS**

**ADJOURNMENT**

At 8:51 p.m., July 7, 2016 meeting was adjourned.

Chanice Mason, Secretary

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Approval and Entered Into  
Official Proceeding of Evergreen School District

Public Comment at 7-11 Fac meeting

Kevin Larsen, Parent Millbrook Elementary  
member of La Vos Parent Group.

I request agenda item be  
added to the next 7-11 FAC  
meeting for September 8, 2016.

Requested Agenda Item:

Requested Name Change of the  
FAC committee to  
"7-11 Facilities Advisory Committee"

(Reasons for requested change: Our School Board  
has approved and voted that this committee is a 7-11 committee.)

Our School district LCAP and  
mission statement requires transparency  
in how we run our school district.

"7-11 Facilities Advisory Committee" is  
better understood when googled by  
our parents and stakeholders. The  
California Department of Education  
has 7-11 Facilities Advisory Committee  
information that can only be read  
if one googles "7-11 Facilities Advisory Committee"