



Evergreen School District

From strong roots grow bright futures

Minutes of Meeting – Facilities Advisory Committee Business Office (Technology Learning Center)

3188 Quimby Road

San Jose, CA 95148

<http://www.eesd.org/page.cfm?p=4269>

Thursday October 6, 2016

6:30 p.m.

Committee Members:

Chanice Mason (Secretary)	Brian Wheatley
Melissa Shelton-Biscardi	Gracie Garcia-Ramos
Linda Mora	Jane Martin
Niraj Gopal	Barry Schimmel (Co-Chairperson)
Nguyen Quach	Pauline Benton (Chairperson)
Thiagarajan Lakshmanan (Rajan)	

Alternates:

Stacy Johnston (Alternate 1)
Bob Moore (Alternate 2)
Carlos Da Silva (Alternate 3)

CALL TO ORDER

At 6:34 p.m.

ROLL CALL/OUORUM

Roll Call (6 members of 11 were present at roll call)

X	Chanice Mason (Secretary)	X	Jane Martin
X	Brian Wheatley	X	Pauline Benton (Chairperson)
X	Niraj Gopal	X	Linda Mora (late arrival)
X	Gracie Garcia-Ramos		

The following members were absent:

Melissa Shelton-Biscardi
Thiagarajan Lakshmanan
Nguyen Quach
Barry Schimmel

Alternates:

Stacy Johnston (Alternate 1)
Bob Moore (Alternate 2)
Carlos Da Silva (Alternate 3)

FLAG SALUTE

Lead by Pauline Benton

COMMUNICATION

None

Public: Mr. Larsen requests the EESD provide the FAC members a laptop cart to use during meetings.

ITEMS FOR DISCUSSION/IMMEDIATE ACTION

Approval of Meeting Minutes from 9/22/16:

Public: Mr. Larsen requests the below changes to the September 22, 2016 minutes:

1. He did not request the FAC members bring their own laptops but that the District supply them at each meeting (see Pending Report/Agenda Item, first public comment).
2. He request the word “sneaky” be changed to “not forthcoming”, that the comment “The Measure “M” information for Dove Hill lacks the word “proposed” Meadowfair Elementary School and the addition of “The District is not forthcoming about the idea of having a new school built called “Meadowfair Elementary School”.

A motion by Brian Wheatley, seconded by Jane Martin to approve the meeting minutes from September 22, 2016 with the requested public changes incorporated.

MOTION OPPOSED: 0-6 Vote, 6 – Opposed, 0 - Abstain

None - Ayes

Six – Opposed: Chanice Mason (Secretary), Niraj Gopal, Brian Wheatley, Jane Martin, Gracie Garcia-Ramos, Pauline Benton (Chairperson)

None - Abstain

Absent - Linda Mora, Melissa Shelton-Biscardi, Nguyen Quach, Thiagarajan Lakshmanan, Barry Schimmel

A motion by Brian Wheatley, seconded by Jane Martin to approve the meeting minutes from September 22, 2016.

MOTION CARRIED: 6-0 Vote, 0 – Opposed, 0 - Abstain

Six – Ayes: Chanice Mason (Secretary), Niraj Gopal, Brian Wheatley, Jane Martin, Gracie Garcia-Ramos, Pauline Benton (Chairperson)

None – Opposed

0 - Abstain

Absent - Linda Mora, Melissa Shelton-Biscardi, Nguyen Quach, Thiagarajan Lakshmanan, Barry Schimmel

PENDING REPORTS/AGENDA ITEM

Pauline Benton (Chairperson)

- A report of the observation noted by Jane Martin, Niraj Gopal, Gracie Garcia-Ramos, Pauline Benton and Barry Schimmel during their October 2, 2016 field trip to several schools.
 - Quimby Oak
 - New gym building, small classrooms and the administration area needs updating.
 - District Office Building
 - A portable type building that requires new carpet and roof.
 - Norwood Creek
 - Modernization project has been completed, classrooms are a good size and two new classrooms will be added for full day kindergarten and transitional kindergarten.
 - Cedar Grove
 - New building in progress with a very well planned out design.
 - Millbrook
 - New flatwork project at the front of the campus has been completed, all of the campus restrooms are in need of being renovated, and renovation of the administration, Multi-Purpose and Library areas is needed.
 - Carolyn Clark
 - Classrooms feel a bit small and two new classrooms will be added for full day kindergarten and transitional kindergarten.
 - Chaboya
 - The administration office is nice, Library has new carpet, the replacement of the weather worn shade cover will be completed soon, updated water fountains were recently installed and the classrooms feel small.
 - Matsumoto
 - The campus buildings need to be repainted, several roofs need to be repaired, and two new classrooms will be added for full day kindergarten and transitional kindergarten.
 - Evergreen
 - The administration space is small, the HVAC in several buildings need to be updated, new STEM classrooms are being constructed and two new classrooms will be added for full day kindergarten and transitional kindergarten.
 - Cadawallader
 - The administration space is small, the classrooms are a good size, the campus buildings need to be reroofed with repair of some eaves and ramps between campus tiers need updating.
 - Public Comment: Mr. Larsen expressed that he was not allowed to join the field trip since it was not a meeting with a quorum of FAC members, He believes that dividing the committee into smaller groups violates the Brown Act and that the community should be allowed to join in on the field trips.
- Two handouts were distributed to the committee: 1) the Facilities Rental Agreement and 2) the current completed rental agreements submitted to the District in August and September 2016 by outside vendors.
 - Public Comment: None

FUTURE MEETINGS

October 20, 2016 – 6:30 p.m.
November 3, 2016 – 6:30 p.m.
November 17, 2016 – 6:30 p.m.
December 1, 2016 – 6:30 p.m.
December 15, 2016 – 6:30 p.m.
January 5, 2017 – 6:30 p.m.
January 19, 2017 – 6:30 p.m.
February 2, 2017 – 6:30 p.m.

FUTURE AGENDA ITEMS

- The FAC would like to have the number of empty classrooms on each campus and when STEM labs will be completed at all campuses.
- Discuss when the next field trip should be held.
- All members should watch the Superintendent District Address webinar.
- Discuss the goals and purpose of the FAC committee.
 - Public Comment: None

MATTERS FROM THE PUBLIC

Mr. Larsen voiced his concern that when the public proposes changes to the minutes that the FAC members should make the requested changes. He again proposed his previously requested changes be made to the minutes from September 22, 2016. Lastly, he believes the School District wants the FAC members to hear public comments.

ADJOURNMENT

Motion to adjourn the meeting made by Brian Wheatley seconded by Jane Martin. Unanimous - Meeting adjourned at 8:01 pm.

Chanice Mason, Secretary

Approved and Entered Into
Official Proceeding of Evergreen School District